

सेवा में / To

All Directors/ Project Director of ICAR Research Institute/ NRCs/ZCUs

**विषय / Sub: Filling up of the Technical post on Inter-Institutional transfer basis
at ICAR-CIBA, Chennai – reg.**

Sir/Madam,

The Director, ICAR – Central Institute of Brackishwater Aquaculture, Chennai – 200 028 invites application from amongst the eligible candidates working at ICAR Institutes/Headquarters/ Project Director of ICAR Research Institute etc. for filling up vacant Technical post of Category – I at this Institute on Inter-Institutional transfer on permanent absorption basis. Particulars of the posts & eligibility are detailed below:

Sl. No	Name of the Post/Functional group	No. of vacancy	Scale of Pay	Eligibility
1	Driver/Technician (T-1) Workshop (Engineering)	1 (UR)	Pay Level-3 Pre-revised Rs.5200-20200+ GP 2000	Applicant holding analogous post i.e 05 years regular services as Driver/Technician (T-1) in any ICAR Institutes

It is requested that the above vacancies may kindly be circulated widely and the application of suitable and desirous candidate who fulfil the requisite qualification etc., may kindly be forwarded in the enclosed proforma along with the following documents.

- I. Xerox copies of APAR for last five years duly attested.
- II. Certificate to the effect that no disciplinary/ vigilance case is pending against the Official.
- III. Undertaking of candidate that in the event of his transfer /permanent absorption, he will be placed at the bottom of the concerned cadre and he has to start afresh his services from the date of his joining in the transferred institute.

The last date of receipt of application is 22.04.2024 . Incomplete application and those received after the prescribed due date and not forwarded through proper channel or without APAR and certificates as desired above will not be entertained.

This is issued with the approval of the Director, CIBA, Chennai.

भवदीय /Yours faithfully,



मुख्य प्रशासनिक अधिकारी
CHIEF ADMINISTRATIVE OFFICER

Encl: Proforma of application.

Copy to:

1. The Deputy Secretary (TS), ICAR, Krishi Bhawan, New Delhi – 110 001.
2. PS to Director for information.
3. Incharge ,UITM to upload on the Institute's website

APPLICATION FOR APPLYING TO THE POST OF

(ON INTER-INSTITUTIONAL TRANSFER ON PERMANENT ABSORPTION BASIS)

1. Name of the Candidate
2. Name of the ICAR Institute where candidate is working at present
3. Date of Birth and age
4. Educational and other qualification (please attach certificate)
5. Driving License Number (please attach a copy of License)
6. Present post held on regular basis with date of appointment
7. Sex: Male / Female
8. Marital Status
9. Category: SC/ST/OBC/UR (Scan copy of certificate to be attached)
10. Father/Husband Name
11. Address for Correspondence
12. E-mail Address & Phone No.
13. Brief description of the service from the date of appointment in ICAR including the present post

Post held	Scale of Pay	Period	Office	Nature of duties

14. The applicant is required to attach documents in support of the following respective ground as their case will be considered .

a) Medical ground	
b) Working-spouse ground	
c) Two years before superannuation ground	
d) Length of service in difficult areas ground	
e) Other ground	

15. Date of confirmation/ post held substantively :
16. Any other information/ particulars relevant to the service of the employee

DECLARATION

I hereby declare that I have carefully read and understood the instructions and particulars on this application and that all entries in this form are true to the best of my knowledge and belief.

Signature of the candidate

Date:

Place:

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished by the applicant has been verified from the Service Book and found correct. Attested copies of last 05 (Five) years APAR's enclosed. It is also certified that no vigilance / disciplinary action has been taken, initiated or being contemplated against the applicant.

Date :

Signature with stamp of the Head of Office